

Instructions to Contributors

1. EDITORIAL POLICY

Neotestamentica publishes original articles in English on all aspects of the New Testament, ranging from historical to hermeneutical and methodological studies. (In exceptional cases articles are considered for publication in German and French.) All submissions are refereed anonymously by at least two established scholars. Articles submitted for publication are expected to conform to the requirements set forth here. If a manuscript departs from these instructions in major ways, it may be returned to the author for corrections *before* it is considered for peer review.

Contributors are also responsible for the language editing of their manuscripts. *Neotestamentica* prefers the UK English style of spelling.

2. SUBMISSIONS

Articles submitted for publication should be sent to the Editor:

Dr Llewellyn Howes at editor@neotestamentica.org.za

Books to be reviewed and book reviews should be sent to the Review Editor:

Dr Philip (P La G) Du Toit at Philip.DuToit@nwu.ac.za

Only electronic versions are accepted. Please submit your document in MS Word.

3. REQUIREMENTS

Unless specified otherwise, *Neotestamentica* uses the guidelines set out in *The SBL Handbook of Style* (Peabody: Hendrickson, 1999). *Neotestamentica* employs the author-date citation system as explained in §7.4 of this handbook (**not** the footnote reference system as explained in §7.2 and §7.3).

3.1 FORMAT OF MANUSCRIPT

Manuscripts should not normally be longer than 8 500 words (including footnotes). An abstract (150–200 words) must accompany the submission. The title of the article, author's name, email address, postal address, and affiliation should be provided on a separate page, and the title alone should be repeated on the first page of the article. The identity of the author must not be revealed in the manuscript itself. Acknowledgements may be included in the final version.

3.2 HEADINGS AND SUB-HEADINGS

Headings and sub-headings should be left-aligned and numbered to indicate the level:

1 First First Level-Heading (bold, each main word capitalised, skip a line)

2 Second First-Level Heading

2.1 First second-level heading (italics, first word capitalised, skip a line)

2.2 Second second-level heading

2.2.1 First third-level heading (first word capitalised)

2.2.2 Second third-level heading

3 Third First-Level Heading

3.3 QUOTATIONS

Quotations of modern authors or of translations should be put in double quotation marks. Please note that *Neotestamentica* follows the *SBL Handbook of Style* in placing all commas and periods *inside* the quotation marks. For further rules see §4.1.5 of the handbook. Extended quotations of five or more typewritten lines will be printed as a block quotation (without opening and closing quotation marks). Authors should use the block quotation style of their word processing software.

3.4 USE OF ANCIENT LANGUAGES

Greek, Hebrew, Aramaic, Syriac and Coptic text should be set in proper characters, with the necessary accents, breathings and other diacritical marks. For Hebrew and Greek it is preferred that the Unicode font Times New Roman (MS Word) is used. Greek words should normally not be transliterated, unless a word has become a technical term, such as *pneuma*. Latin should be in italics, without quotation marks.

3.5 REFERENCES TO THE BIBLE AND OTHER PRIMARY SOURCES

Books of the Bible cited without chapter or chapter and verse should be spelled out in the main text, otherwise they should be abbreviated. All citations in parentheses or in footnotes should be abbreviated. References should use the following form: Mark 4:1–9, 11; 6:1–2; Matt 13:1–9; Luke 8:4–8; 1 Cor 4:11–5:3.

For a full listing of abbreviations of Bible books and related texts, see *SBL Handbook of Style*, 73–75.

The names of ancient authors should be spelled out, but their works are abbreviated. For a full listing of abbreviations of ancient primary sources, see *SBL Handbook of Style*, 237–263.

Examples:

Dio Chrysostom, *Dei cogn.* 2–3
Tacitus, *Ann.* 15.18–19
Plato, *Resp.* 6.496a–c
Plutarch, *Adol. poet. aud.* 3–17e–f

Note: digits (verses/page numbers) are linked by means of an En Dash (Ctrl + Num -), **not** a hyphen.

3.6 REFERENCES TO SECONDARY LITERATURE

For references to secondary literature, *Neotestamentica* uses the author-date citation system of *SBL Handbook of Style*, 64–67 (§7.4), with a full listing of all works cited at the end, under the heading “Bibliography”. For well-known reference works, journals and series, use the abbreviations in *SBL Handbook of Style*, 89–152.

Examples:

In-text citation form (also to be used in footnotes):

This view is supported by Betz (1995, 29)
The hypothesis remains unproven (Betz 1995, 29)
Engberg-Pedersen (2000) defends this position.
Several scholars have argued for this view (Steinmetz 1994, 491–716; Klauck 2000, 351–354).

When an author has two or more works in the same year, “a”, “b”, “c”, etc. should be added to the date of publication:

Betz 1979a, 55
Betz 1979b, 285–290

These references should correspond to the listing in the bibliography.

Note: *Neotestamentica* does **not** use inclusive numbers (e.g., not 285–90, but 285–290).

Bibliography form:

A book by a single author:

Betz, Hans Dieter. 1995. *The Sermon on the Mount: A Commentary on the Sermon on the Mount, including the Sermon on the Plain (Matthew 5:3–7:27 and Luke 6:20–49)*. Minneapolis: Fortress [Hermeneia].

An edited volume:

Balch, David L., Everett Ferguson and Wayne A Meeks, eds. 1990. *Greeks, Romans, and Christians: Essays in Honor of Abraham J. Malherbe*. Minneapolis: Fortress.

An article in an edited volume:

Vorster, Willem S. 1990. Stoics and Early Christians on Blessedness. Pages 38–51 in *Greeks, Romans and Christians: Essays in Honor of Abraham, Malherbe*. Edited by David L. Balch, Everett Ferguson, and Wayne A. Meeks. Minneapolis: Fortress.

A titled volume in a multivolume work:

Meyer, Ben F., and E. P. Sanders, eds. 1982. *Self-Definition in the Greco-Roman World*. Vol. 3 of *Jewish and Christian Self-Definition*. Philadelphia: Fortress.

A work in a series:

Aune, David A. 1997–1998. *Revelation*. 3 vols. Dallas: Word [WBC 52A-C].

Note: series information is put in square brackets after the publisher.

A journal article:

Lambrecht, Jan. 2000. Paul's Logic in Romans 3:29–30. *JBL* 119:526–528.

An article in a lexicon or a theological dictionary:

Collins, John J. 1992. Essenes. *ABD* 2:619–626.

Note: *Neotestamentica* does **not** use the longer forms (e.g., *Anchor Bible Dictionary*) as prescribed in §§7.4.9–7.4.12 of *SBL Handbook of Style*.

An online article:

Afzal, Cameron. 2000. Review of *Revelation*, by David E. Aune. *RBL*. Cited 07 May 2013. Online: <http://www.bookreviews.org>.

For more examples, please consult *The SBL Handbook of Style*, §7.4.

Following the *SBL Handbook of Style* (2014), *Neotestamentica* writes the possessive with an apostrophe s for all names; thus: Jesus's

Following the *SBL Handbook of Style* (2014), *Neotestamentica* no longer capitalises "gentile(s)" (noun and adjective).